

KENT ARCHERY ASSOCIATION

www.archerykent.org.uk



POLICY

SAFEGUARDING CHILDREN, YOUNG PEOPLE & VULNERABLE ADULTS

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STATEMENT OF POLICY

This Association believes that when dealing with children and vulnerable adults, their welfare should always be of paramount importance. We are committed to providing an environment where young people can learn and participate in a sport free from harassment and abuse. All those people working with children have a moral responsibility to safeguard and promote a child's welfare. This Association has therefore adopted the ArcheryGB "Safeguarding Children, Young People & Vulnerable Adults Policy" to ensure peace of mind for both adults and children.

The ArcheryGB Policy, to which we are committed, gives the complete picture, but here we describe the specific practical measures that we take in the situations likely to be encountered in our day-to-day activities.

Please note, though, that in some circumstances for the sake of simplicity the Association's requirements might exceed the minimum standards laid down by ArcheryGB – thus all juniors are dealt with to the same standards, regardless of age.

Child Protection Officer

The Association's Executive Committee includes provision for a Child Protection Officer (CPO); in the event that it is not possible to fill this position, the required duties will be the responsibility of the Secretary.

Additionally the Association's Operational Committee includes provision for a Deputy CPO.

The Association encourages all Associated Clubs to appoint a CPO and deputy in line with ArcheryGB policy.

The Association's Committees

All members of the Executive and Operational Committees, who are likely to have regular or intensive contact with children or vulnerable adults, are required to hold a current Enhanced CRB check via GNAS before commencing duties. If a member already holds a current GNAS check by virtue of a GNAS Coach or Judge qualification, evidence of it will be lodged with the County CPO (or, in the absence of a CPO, the County Secretary).

CRB checks will be repeated at regular intervals thereafter while the member remains in that office.

CRB checks made for other organisations cannot be accepted, in accordance with current practice.



Events Organised by the Association

Children and Young Persons

All references below to 'parent', should be understood to include 'legal guardian'.

At all events organized by the Association, including tournaments, county matches (whether at home or away) and coaching sessions, the Association requires that when any junior is present, a parent or other adult appointed by the parent as acting 'in loco parentis', shall be **present and available at all times** in case of need, for example:

- medical or other emergency,
- requirements for drug testing in accordance with the ArcheryGB 'Shooting Administrative Procedures',
- to ensure compliance with the ArcheryGB 'Rules of Shooting' and 'Code of Etiquette'.

In cases where the parent wishes to appoint another adult to act 'in loco parentis', the parent will be required to sign a suitable 'Form for Assignment of Parental Responsibility'.

When the Association organises or attends any event, it is the responsibility of the parent of any junior to arrange and provide transport and/or overnight accommodation. The Association, its committees and officers will never provide or offer to provide such services.

Archers with Disabilities

Any archer with a disability (whether temporary or permanent) attending any event, is advised to contact the organiser to discuss any special requirements they have and whether and to what extent those requirements can be met. The Association will always attempt to accommodate such requirements, but archers are asked to bear in mind that archery is limited by the available venues and many have not been designed with the expectation of having to accommodate certain disabilities.

Photography

Still or video photography is normally permitted at the Association's events, and is desirable or necessary in some coaching contexts; however, it is required that anyone wishing to use any form of photography at any event at which juniors are present must seek the agreement of and register with the event organiser beforehand – these registration records may be retained indefinitely.

Where photography is required as a coaching aid at a session organised or sponsored by the Association, its purpose and value will be explained to the parent and their written agreement will be obtained beforehand.

Where an event is held in a public place and photography cannot be controlled, this will be stated on the entry/application form for the event and the Association's event organiser will work with the county and/or the ArcheryGB Child Protection Officers to determine and implement such safeguards as are practical and acceptable in the specific circumstances.

Advice and Information

Any Associated Club or member of the Association is entitled and encouraged to contact the county CPO if they have any query relating to this policy or general safeguarding issues.

Contact details for the current county CPO can be obtained from your club secretary; for general and non-urgent enquiries the county CPO can be contacted by e-mail at cpo@archerykent.org.uk, but please note that e-mail is not secure and **must not** be used for **urgent** or **confidential** matters, particularly where any individual is identifiable.

